



## Dental Loss Ratio Steering Committee Charter

**Overview:** Dental Loss Ration Steering Committee was established to develop and manage our corporate strategy, position, response, and compliance with the Massachusetts dental loss ration legislation.

**COMMITTEE GOAL/MISSION:** Develop and execute a strategy to both influence final dental loss ration legislation as well as implement strategic levels to minimize the financial impact from this legislation and ensure compliance with this new law.

**COMMITTEE PURPOSE:** Provide corporate guidance and direction necessary to comply with new dental loss ratio legislation.

**Operating Guidelines:** Quarterly meetings, governance structure with functional subcommittees, with key area leadership representation from impacted areas.

**EXECUTIVE SPONSOR(s):** Dave Corkum

**CHAIR(s):** Christopher Collins

**MEMBERSHIP:** Committee membership listed on attached DLR steering committee meeting agenda. All committee members are considered voting members

Voting Members			
Name	Title	Department	Responsibilities
Non-Voting Members			
Name	Title	Department	Responsibilities



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Voting Members			
Name	Title	Department	Responsibilities

Membership will be reviewed and updated no less than annually by the Committee Chairs.

**MEETINGS:** Meetings are held quarterly through Microsoft Teams and are scheduled for an hour, with chair responsible for agenda creation and recording any actions, decisions, and next steps

The frequency of the meetings will be reviewed on a yearly basis. Committee members are expected to attend all meetings but may be represented by an appropriate replacement in their absence.

**Responsibilities:** Committee is charged with the overall strategy and management of the Massachusetts dental loss ration

**OBJECTIVES:** Review multiple identified strategic levers and make decisions on which levers will be deployed to ensure both compliance and financial impact of this new legislation.

**DECISION-MAKING:** Committee votes on key strategic decisions that impact both our response to this legislation as well as financial impact to the organization.

**EXPECTED OUTCOMES:** Expected outcomes include full compliance with new law and as well as the ability to improve the financial impact on our dental line of business.

**REPORTING STRUCTURE OF COMMITTEE:** Meetings are currently held on a quarterly basis and key participating leadership are responsible for reporting out results of the meeting to their functional areas

### CONFIDENTIALITY

In conducting its business, members of the Committee will take special care, consistent with the Company's Code of Ethics and Conduct (the Blueprint) to protect the confidentiality of sensitive information it receives.

### CONFLICTS OF INTEREST

Committee members will promptly disclose any conflict of interest they may have with respect to any matter to be discussed by the Committee.

**POLICIES:** [To the extent the committee is governed by or responsible for oversight of any policies list those policies.]



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**ANNUAL REVIEW:** The Committee Charter will be reviewed and updated annually, and when significant changes occur such as leadership changes, changes in focus to respond to revised corporate priorities, changes in reporting, changes in decision making authority and/or structure, and/or responding to external changes such as regulatory updates.

**Document Information:** [Version control and record of annual review and updates.]

### REVISION HISTORY:

Version	Date	Revision Summary

### DOCUMENT OWNER:

Name	Organization

### REVIEWERS:

Name	Division	Versions