



Government Programs Monthly Business Review (MBR) Committee Charter

Overview:

COMMITTEE GOAL/MISSION: The goal of the Government Programs MBR is to regularly assess the segment’s performance in an engaging and structured way to ensure the segment is achieving its objectives.

COMMITTEE PURPOSE: The Government Programs MBR convenes leaders and stakeholders who support Government Programs to inform and engage in discussions about the segment’s current year performance against its goals. By regularly reviewing financials, key activities, strategies and initiatives, and operational indicators, the committee can foster alignment, identify emerging issues, adjust strategies, and ensure accountability and support.

Operating Guidelines:

EXECUTIVE SPONSOR(s): Krista Bowers

CHAIR(s): Krista Bowers & Lynne Newson

MEMBERSHIP:

Voting Members			
Name	Title	Department	Responsibilities
Krista Bowers	SVP, Government Programs	Government Programs	Executive sponsor, ultimate decision-maker, facilitator, identify activities to address key barriers on an executive level
Lynne Newson	VP, Medicare Strategy	Government Programs	Overall Medicare business strategy and performance improvement
Amber Ma	Sr. Manager, Medicare Strategy	Government Programs	Assembling MBR and identifying relevant business planning actions and follow-up
Tim Anderman	Sr. Director, Medicare Risk Adjustment and Analytics	Government Programs	Medicare business analytics, risk adjustment program
Brittany Muehlberg	Director, Risk Adjustment	Government Programs	Risk adjustment operations
Jim McMahon	VP, Medicare Product	Government Programs	Medicare product activities
Sean Neylon	Director, Medicare Product	Government Programs	
Johanna Glenn	Sr Director, Network Contracting	Network Contracting	Network strategy activities, including contracting, provider engagement, and network sculpting



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Voting Members			
Name	Title	Department	Responsibilities
Patrick Arnold	VP, Network Contracting	Network Contracting	Network strategy activities, including contracting, provider engagement, and network sculpting
Jon Zapolski	Sr. Director,	Finance	Financial performance of all lines of business against plan, reforecast, and also end of year projections
Gloria Paradiso	Head of Gov't Sales	Gov't Programs	
Chris Chrisanthopoulos	Sr Director	Gov't Programs	
Scott Rabschnuk	VP, Medicare and B2B Marketing	Marketing	Marketing strategies and marketing performance against goals
Jamie Condon	Director, Medicare Marketing	Marketing	Marketing strategies and marketing performance against goals, including email and SMS opt-ins
deMarigny Hanstein	Associate Director, Medicare Service	Operations	Member service team performance
Heidi Parrilla	Associate Director, Stars	HMM	Stars performance and program activities
Karl Laskowski	VP	HMM	Oversee Stars program
Judy Bouthot	Sr. Director	HMM	Oversee Stars program
Robyn Schmierer	VP	Actuarial	Medical Trend drivers
Natalie Saxton	Sr. Manager	Actuarial	Analytics on medical trend drivers
Melinda Nelhuebel	Sr. Director, Pharmacy Operations	HMM	Pharmacy Operations programs and trends
Mel Bentley	VP, Operations	Operations	Medicare Grievance drivers
Mary Beth Erwin	Chief Pharmacy Officer	HMM	Pharmacy Operations programs and trends
Non-Voting Members			
Name	Title	Department	Responsibilities



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Voting Members			
Name	Title	Department	Responsibilities
Melissa Bradley Horine	Sr. Associate General Counsel	Legal	Weigh in on contracts, legal considerations of initiatives and activities
Cher Colon	Associate General Counsel	Legal	Weigh in on contracts, legal considerations of initiatives and activities
Deb Vona	VP, Health Management Operations	HMM	
Michelle Powderly	Director, Care Management	HMM	
Chris Lassonde	VP, Provider Financial Management	NPC	Provider financial insights
Christie Murphy	Director, Cx Design & Program Management	ET	Marketing/Cx insights
Ted Burke	SVP, Operations	Operations	
Bob Mehler	Actuarial Consultant	Finance	Financial insights
Andrew Hayden	Sr. Manager, Actuarial	Finance	
Alison Gentile	Manager, Actuarial	Finance	
Koyel Chowdhury	Sr. Manager, Digital Product Management		
Julia Johnston-Ketterer	Director, Market Insights	PMI	
Rich Sarcia	Director, Engineering and Value Stream Lead	ET	ET insights in key initiatives
Greg West	Sr. Manager, Actuarial	Actuarial	Performance vs bid and other financial analytics
Sara Wilcox	Sr. Director, Actuarial	Actuarial	Performance vs bid and other financial analytics
Ken Gordon	Analyst	Actuarial	



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Voting Members			
Name	Title	Department	Responsibilities
Satya Dondapati	Sr. Medical Director, Medical Ops	HMM	
Steve Akeley	VP, Member Services	Operations	
Luke Wilson	Analyst, Actuarial	Actuarial	
Marc Miller	Analyst, Actuarial	Actuarial	
Jason Ruda	Assoc. Director, Medicare CAHPS Strategy	HMM	
Kristin Jean	Director, Clinical Quality	HMM	Clinical quality stars program and performance insights

Membership will be reviewed and updated no less than annually by the Committee Chairs.

MEETINGS: Meetings take place monthly (second Tuesday of each month, 12:40pm – 2:30pm) and are located at both Huntington and Hingham and hybrid to accommodate the full team. Medicare strategy is responsible for coordinating and assembling the materials and agenda and recording meeting activities.

The frequency of the meetings will be reviewed on a yearly basis. Committee members are expected to attend all meetings but may be represented by an appropriate replacement in their absence.

Responsibilities:

OBJECTIVES:

The committee consists of leaders across the enterprise that support key Government Programs/Medicare programs, including Marketing, Sales, Medicare Stars, Member Service, Actuarial, Finance, Network Contracting, Medicare Product, Pharmacy Operations, Operations, Medicare Risk Adjustment and Analytics. Committee members present for about 10-15 minutes, using the time to gain alignment and collaboration on strategies and activities.

DECISION-MAKING: The Government Programs MBR primarily serves to inform and align, but there are instances where decisions may be made or identified as something to address later. Business leaders can manage these among one another. The executive sponsor (Krista Bowers) can leverage decision-making authority when needed or the committee is unable to reach consensus.



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EXPECTED OUTCOMES: Clear alignment across stakeholders on Government Programs performance and program activities. Synergy, and removal of barriers due to cross-functional collaboration and intervention by committee executive sponsor.

REPORTING STRUCTURE OF COMMITTEE: Workgroups report their current year key metrics, activities, and barriers to the Government Programs MBR, including Integrated Medicare Marketing Team (IMMT), Medicare Provider Network Strategy, Stars, Revenue Cycle, Medical Cost Council, and Pharmacy Operations.

CONFIDENTIALITY

In conducting its business, members of the Committee will take special care, consistent with the Company's Code of Ethics and Conduct (the Blueprint) to protect the confidentiality of sensitive information it receives.

CONFLICTS OF INTEREST

Committee members will promptly disclose any conflict of interest they may have with respect to any matter to be discussed by the Committee.

POLICIES: N/A [To the extent the committee is governed by or responsible for oversight of any policies list those policies.]

ANNUAL REVIEW: The Committee Charter will be reviewed and updated annually, and when significant changes occur such as leadership changes, changes in focus to respond to revised corporate priorities, changes in reporting, changes in decision making authority and/or structure, and/or responding to external changes such as regulatory updates.

Document Information: [Version control and record of annual review and updates.]

REVISION HISTORY:

Version	Date	Revision Summary
1.0	January XX, 2025	Create charter in this template

DOCUMENT OWNER:

Name	Organization
Lynne Newson	Government Programs

REVIEWERS:



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Name	Division	Versions